



**APPLICATION FOR A PERMANENT PKFZ PASS**

Date:.....

New     Renewal     Lost

**APPLICANT**

Full Name :.....

.....

Nationality :.....

Passport No. :.....

I/C No. :.....

Visa Expiry Date :.....

Designation :.....

**EMPLOYER/SPONSOR**

Company Name :.....

Address :.....

.....

Tel No. :.....

E-mail Add :.....

**SECURITY**

Required for

Reason :.....

Areas to Visit :.....

- Permanent pass remains the property of Port Klang Free Zone Sdn Bhd.
- The pass holder is responsible for its safe keeping.
- The pass must be surrendered or shown to a member of the Security Department of PKFZ on request.
- The pass has to be returned to PKFZ Security Department when staff is no more in service.
- Pass bearers enter the PKFZ area at their own risk. The authority will not be responsible for any injury to person, or damage to vehicles or property.
- Persons using vehicles on PKFZ Sdn Bhd premises are warned that they are totally responsible for ensuring that annual registration and/or vehicle insurance and/or driving license are valid.
- It is the responsibility of the employer/ sponsor/ operator to return the pass to the PKFZ Security Department when the applicant is no longer under his sponsorship/employment.
- Upon submission of this application, a green card will be issued for admission into Free Zone valid for 7 days. The permanent pass has to be collected within this period.
- Payment to be made when applying/submitted for the permanent pass.
- Loss of pass must be immediately report to PKFZ Security Department.
- **DOCUMENTS REQUIRED (IMPORTANT)**

1. Company Letter	2. Host Company Letter	3. Passport & Visa Photocopy
4. One recent colour Photograph	5. I/C Photocopy (Local)	6. Driving License

**NOTE: Original IC & Passport / Work Permit to be presented during application submission for verification.**

Applicant's Signature:

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Employer's/Sponsor's Signature & Stamp:

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Host's Name:

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Host's Company Signature & Stamp:

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**FOR PKFZ SECURITY DEPARTMENT USE ONLY**

Confirmed by: (Marketing / Finance)

Approved by:

Signature:  
Name:

Signature:  
Auxiliary Police (PB):